

Principles for Stage 3

This Industry COVID Safe Plan completed to date will be guided by the following Principles:

- 1. Contact** – full contact is permitted on the ‘field of play’ in line with pre-COVID contact activities. At all other times, participants, coaches, supervisors, officials, trainers, and spectators are to observe physical distancing requirements and undertake sound hygiene practices as detailed in this Plan.
- 2. Facility capacity** – the total number of people to attend an activity, training and competition at indoor venues is to be based on occupant density of one person per two square metres for venues of 200m² or less (up to a total of 50 people) and one person per four square metres for venues of 200m² or more. For outdoor venues, physical distancing off the field of play is required. For outdoor venues, physical distancing off the field of play is required. Risks will be managed through mandatory record keeping, through group segmentation and buffer zones as appropriate. Individual organisations and facility managers will be responsible for implementing these requirements in line with the relevant approved Industry COVID Safe Plan.
- 3. Facility usage** – all elements of community sport, recreation and fitness facilities are accessible in line with relevant health guidelines and directives. This means facilities such as canteens, change rooms, bathrooms, storage rooms, bars will reopen and operating hours can also be amended. Industry Plans will detail how organisations will manage the use of ancillary facilities in relation to cleaning/sanitisation and flow of people within venues. All facility components will be operated in accordance with the relevant approved Industry COVID Safe Plan.
- 4. Events** – such as championships, markets, carnivals and gala days can recommence. Organisations must ensure the relevant approvals are in place based on the number of people attending as seen in the Roadmap.

Compliance with industry and stadia COVID Safe Plans – all activity is to be conducted in accordance with relevant Industry and Stadia COVID Safe Plans and Public Health Directives. This includes organisations detailing how all persons at the activity/facility will be tracked, and traced, including spectators.

These principles will be applied using the details below:

Mt Gravatt AFC and Mt Gravatt JAFC (The Club) expects all members, participants, coaches, officials, administrative staff and volunteers to:

- Comply with the health directions of government and public health authorities as issued from time to time;
- Understand and act in accordance with this Plan as amended from time to time;
- Comply with any testing and precautionary measures implemented by The Group;
- Act with honesty and integrity in regard to the state of their personal health and any potential symptoms; and
- Monitor their health and take a cautious approach to self-isolation and reporting of potential symptoms.

Recovery

When public health officials determine that the outbreak has ended in the local community, The Club will consult with relevant authorities to identify criteria for scaling back its COVID-19 prevention actions. The Club will also consider which protocols can remain to optimise good public and participant health. At this time The Club will consult with key stakeholders to review the delivery of its return to sport arrangements and use feedback to improve organisational plans and systems.

The Club, in accordance with AFLQ regulations retains the overall responsibility for the effective management and implementation of the return to sport activities and operations outlined in this Plan.

The Board of MGAFC & MGJAFc is responsible for:

- Overseeing the implementation of the arrangements in the Plan;
- Revising the Plan as required, ensuring it reflects up to date information from government and public health officials.

The Club has appointed the following persons as the MGAFC & MGJAFc COVID-19 Safety Coordinator to execute the delivery of the Plan and to act as a point of contact for information relating to this Plan:

Name: Tony Hillier	Contact Email: tonyhillier.72@gmail.com	Responsibility: QAFL
Name: Kelli Renner	Contact Email: kelli@inetcentral.net.au	Responsibility: QFAW
Name: Daryl Guilford	Contact Email: Three45interiors@hotmail.com	Responsibility: QFA
Name: Lisa Mee	Contact Email: lisamee21@hotmail.com	Responsibility: Juniors
Name: Nakari Pratt	Contact Email: nakari.pratt@outlook.com	Responsibility: Youth
Name: Nakari Pratt	Contact Email: nakari.pratt@outlook.com	Responsibility: Umpires

Sports Operations:

The club operates with the relevant approvals in place to return to contact training and competition in particular with the relevant land owner/venue operator [BCC] and national/state body [AFLQ].

Education & Training:

The Club will provide training and education to all participants, volunteers, officials, and families consisting of training on COVID-19 infection control to staff and volunteers responsible for the conduct of training, event operations or any other relevant activity.

Training may consist of the following requirements:

- Training that has been approved or outlined by Queensland Health and/or Australian Government [here](#). First Aid Officers should complete this course.
- Any training as outlined by AFLQ specifically relevant to the activity;
 - General volunteers + support staff [here](#)
 - First Aid Officers shall complete appropriate training and register [here](#)
 - Ground Marshalls shall complete training [here](#)

Hygiene:

The Club will make all participants aware of appropriate hygiene measures and that they should not attend if unwell.

Government resources are to be prominently displayed around grounds and facilities and at entry points, including handwashing and personal infection control advice.

The Club will provide briefings and/or educational materials to outline protocols in advance of return to sport for participants, including the obligations on and expectations of such participants.

Workforce:

As per the guidance of Safe Work Australia, The Club will manage volunteer's safety through the following measures:

- Non-essential visits to the club should be cancelled or postponed.
- All attendees to The Club need to be recorded including delivery drivers & contractors such as cleaners.
- Minimise the number of persons attending to deliveries and contractors as much as possible.

- Delivery drivers and other contractors who need to attend The Club, to provide maintenance or repair services or perform other essential activities, should be given clear instructions of health and safety requirements while they are on site.
- Ensure handwashing facilities, or if not possible, alcohol-based hand sanitiser, is readily available for volunteers after physically handling deliveries.
- Use, and ask delivery drivers and contractors to use, electronic paper work where possible, to minimise physical interaction. Where possible, set up alternatives to requiring signatures. For instance, see whether a confirmation email or a photo of the loaded or unloaded goods can be accepted as proof of delivery or collection (as applicable). If a pen or other utensil is required for signature you can ask that the pen or utensil is cleaned or sanitised before use. For pens, you may wish to use your own.
- Have digital sign in processes ready for visitors, delivery drivers, contractors etc.

The Club's risk management plan includes:

- the identified hazards, assessed risks and chosen control measures (including any hazard checklists, worksheets and assessment tools used in working through the risk management process)
- how and when the control measures were implemented, monitored and reviewed
- who has been consulted with
- relevant training records
- any plans for changes

Training & Competition Processes:

- Contact and non-contact activity permitted on field during training and competition only (see below for physical distancing off-field)
- Capacity requirements include players/participants/teams, officials and spectators as below.
- Contact tracing information (attendance register) must be kept for all participants, officials, spectators and anyone else who attends facilities. Must be kept for 56 days.

Physical Distancing:

- At all times participants, coaches, officials, trainers and spectators are to observe physical distancing requirements as per Stage 2, with the exception of on-field/field of play contact required for training and competition.
- Maintaining base density requirement of 4m² per person and physical distancing (>1.5 metres)
- Avoid participant interactions including handshakes and high fives
- Defined training areas for each training group, maintaining base density requirement of 4 square metres per person and physical distancing (>1.5 metres).
- Limit unnecessary social gatherings (particularly adults)
- Guidance for travel arrangements (e.g. physical distancing on public transport, limit car pool/taxi/Uber use).

Personal health protocols:

- Graded return to sport to avoid injury.
- Advice to players, coaches, volunteers to not attend if unwell (including any signs/symptoms of cold, flu, COVID-19 or other illness).
- Washing of hands prior to, during and after training and use of hand sanitiser where available.
- Shower at home before and after training
- No clearing nose
- No spitting
- Cough into the elbow
- Launder own training uniform and wash personal equipment.
- No sharing of personal equipment
- Mouthguards are not to be removed during training or play and must be sealed away when not in use.
- Disinfect mouthguards after each session.
- No physical greetings (i.e. hand shaking, high fives etc.).
- Avoid touching of eyes, nose or mouth
- Do not permit personal equipment on surfaces. Personal equipment bags should be arranged to permit physical distancing of participants (>1.5 metres).
- Only coaches should contact/move group equipment such as balls, training aids (cones, markers, agility ladders etc.)
- Shared participant equipment (particularly balls, training cones) should be rotated, washed or wiped with antibacterial wipes or alcohol-based sanitiser prior to and after each use and at each activity break.
- During this time there will be no access to communal showers.

Hygiene:

- Any safe hygiene protocols distributed by AFLQ will be adopted by organisation.
- Guidelines for sanitisation and cleaning, including requirements for sanitisation stations are positioned throughout facilities.
- Provide hand sanitiser dispensers in prominent places around facilities (particularly entry or high use areas such as, changerooms, toilets or canteen) and ensure dispensers are regularly refilled.
- Promote good hygiene practices in line with Government advice including:
 - Cleaning standards:
 - (a) Ensure spaces at each facility are regularly cleaned with disinfectant in accordance with the manufacturer's instructions;
 - (b) Surfaces should be frequently wiped down with appropriate disinfectant wipes or soap, particularly those frequently touched. This includes door handles, light switches, kitchen surfaces, bathroom surface, phones, remote controls, coaches boxes/benches, gates, scoreboard control panels and any other high touch areas; and
 - (c) Adequately clean and disinfect participant facilities before use (prior to participant arrival).
- Strongly encourage payments online or via pay wave technology. If cash is taken ensure volunteers observe good personal hygiene practices and wash their hands regularly.

Communications:

The Club will provide a detailed communications plan to communicate with players, coaches, members, volunteers, families and staff.

- Provide clear and coordinated guidance to participants and stakeholders across a range of communication channels on how a return to sport will be managed at each level of restriction;
- Brief players, coaches and volunteers on return to training protocols including hygiene protocols (e.g. email, text/WhatsApp message, Facebook post) and reinforcement of hand washing and general hygiene etiquette.
- Endorsement of government COVIDSafe app and encouragement to players, coaches, members, volunteers and families to download and use app.
- Promote good personal hygiene practices in and around training sessions and in The Club's facilities (e.g. posters in bathrooms).
- Establish relationships with key community partners and stakeholders including State public health authorities and government funding partners through The Club's COVID-19 Safety Coordinator.
- Share timely and accurate information including how The Club is responding to any localised outbreak.
- Confirm an emergency management plan for each of your sport activities and they are suitable for managing a COVID-19 outbreak.
- Identify trigger points for cancelling, postponing or modifying an activity and identify who has responsibility for making that decision.
- Identify in advance actions to be taken if the organisation needs to postpone or cancel activities.
- Establish a process of how individuals can access mental health and wellbeing counselling services.
- Ensuring players, coaches, members, volunteers, families and spectators are briefed on Stage 3 protocols in regards to training and competition processes including Terms and Conditions of entry. These can be viewed online here or on The Club's social media platforms.

Events:

Organisations must ensure the relevant approvals are in place as seen in the Roadmap for Easing Restrictions:

- fewer than 500 people – no approval needed when following a COVID Safe Event Checklist
- 500 to 10,000 people – need a COVID Safe Event Plan approved by local public health units
For sporting organisations, events can be defined as those that fall outside of regular competition structure/fixture (e.g. carnivals, championships, large scale events etc.)

Facilities:

The Club shall have a facility management plan & sport-specific structured risk assessment in place outlining the following;

- Hygiene and cleaning protocols.
- Provision of appropriate health and safety equipment, Personal Protective Equipment (PPE) and personal hygiene cleaning solutions.
- Responsibility and plan for formal organised activities within public playing fields is under the remit of the organisation using/leasing the area. Once formal activity within the terms of the lease commence The Club must have signage that clearly indicates:
 - Approved activity in progress – NO SPECTATORS
 - CLOSED areas
 - RESTRICTED ACCESS areas
 - ENTRY, EXIT and DIRECTIONAL FLOW
 - SOCIAL DISTANCING in shared zones
- While vacated, public playing fields are available to the public under the restrictions directed by Queensland Health.
- The Club shall consider separate playing spaces/zones as appropriate to minimise risk and manage all requirements as outlined (contact tracing, hygiene, limiting co-mingling).
- The Club may choose for facilities to be fully accessible including canteens and bars, change rooms, bathrooms, storage rooms however must put in place systems to manage:
 - venue entry and exits (and separate where possible)
 - seamless flow of participants and attendees through the venue
 - over-lap and congestion
 - physical distancing including line markings, bollards and indicators.

Restrictions on facility access to limit anyone as per Stage 2. In addition to restricting those who have Travelled from a declared COVID-19 hotspot in the previous 14 days. Found [here](#)

Organisations that previously provided food and beverage services must complete a COVID-19 Checklist for dining at restaurant, cafes, pubs, clubs, RSL clubs and hotels or adopt the Retail Food Services Industry COVID Safe Plan.

The Club will oversee:

- Provision and conduct of hygiene protocols as per this Industry Plan.
- Capture of a record of attendance at all training and organisation activities and maintaining an up-to-date log of attendance.

Management of unwell participants:

Organisation to detail specifics of protocols to manage unwell participants at an organisation activity;

- Self-isolate at home if presenting symptoms.
- Compare the symptoms of coronavirus (COVID-19), with the common cold and flu.
- Anyone who is unwell or develops a fever, a cough, sore throat or shortness of breath, must contact a doctor or call 13HEALTH (13 43 25 84).
- Liaise with public health authorities and facilitate the sharing of information about all symptomatic participants at an activity run by your organisation, subject to privacy law.
- Notify your Peak Body and the Department Housing and Public Works (Sport and Recreation)
- Contact participants (refer to attendance register) if an activity attendee subsequently becomes unwell and provide advice on what actions should be taken. If an outbreak does occur at your facility, the register will need to be provided to relevant authorities (i.e. Department of Health) in a timely fashion.
- Minimum details to be collected include:
 - Date of entry
 - First name and surname
 - Phone number
 - Email address
 - Time in
 - Time out
 - Club & team/group
- Communicate isolation and medical procedures for all players, members, volunteers and their families at the onset of any symptoms including organisation facilities that can be used to manage symptomatic participants.
- Identify with clear and unambiguous signage, a space that can be used to isolate volunteers, spectators, officials or participants who become unwell at an activity and cannot leave immediately. The isolation area should be equipped with necessary PPE supplies to facilitate hand hygiene and respiratory etiquette. Such as face masks and gloves.
- Ensure staff/volunteers understand that participants who become unwell should be immediately isolated and given a clean disposable facemask to wear. Establish procedures to help unwell volunteers, spectators, officials or participants, leave the event as soon as possible and added protections for activity participants in such circumstances.
- Train volunteers/organisation management on treatment of symptomatic participants and disinfecting of facilities used by such participants.
- Confirm notification protocols for notifying public health authorities and other attendees of symptomatic participants.

The club will consider their capability to manage the expected number of people at the venue in regards to all of the above requirements, including;

- Coordination of play area/training operations.
- Operation of the organisation's facilities in support of all training and competition activities in accordance with this Industry Plan.
- Compliance issues and the sanction of individuals for non-compliance with any law, direction or protocol.
- Determine the basis of enforcing any sanctions and seek advice as required.
- Determine circumstances where issues may be elevated to local or State law enforcement agencies

Follow-up after COVID-19 outbreak has ended:

- Public health officials will determine when an outbreak has ended in a community, consult with them to identify criteria for scaling back
- COVID-19 prevention actions with activities. Consider which protocols can remain to optimise good public and participant health.
- Plan the rescheduling of cancelled activities.
- Evaluate the effectiveness of the COVID-19 Safety Plan and communications plan, adjust and recirculate to stakeholders as required.
- Meet with key stakeholders to review delivery of any return to sport arrangements. Gather feedback to note lessons learned and to improve organisational plans and systems.
- Review critical incident management arrangements and test organisational readiness to respond to a localised outbreak of COVID19.
- Update your organisation's business continuity plan based on learnings from the COVID-19 pandemic.