

POLICY OVERVIEW & PURPOSE

The Mt Gravatt FC (the Club) acknowledges communication is essential for sharing information with players and parents. This policy is designed to provide a framework for electronic communication. All communication should be timely, accurate and related to team or club business.

The Club's Board uses email, Facebook (@mtgravattafc) and Instagram (@mtgravattafc) to communicate with members. At all times our communication will protect members' privacy, maintain clear boundaries and ensure bullying, and harassment do not occur. It is expected all members communication will be the same.

The Club also maintains a website (mtgafc.com) for members and guests to find information.

PRIMARY COMMUNICATION MEDIUM – EMAIL

The primary communication medium to be used will be email.

To ensure the privacy of members Bcc (Blind Carbon Copy) should be used in all email communications and should:

- Be restricted to club matters
- Not offend, intimidate, humiliate, or bully another person
- Not be misleading, false or injure the reputation of another person
- Respect and maintain the privacy of members
- Not bring the club into disrepute

SECONDARY COMMUNICATION MEDIUM – FACEBOOK

Facebook is an acceptable form of communication however must adhere to club and association policies. All team Facebook pages/groups must include a representative of the Club Board as an Administrator.

NON-COMPLIANCE

Members may face disciplinary action for sending inappropriate electronic communication or posting online content or comments which harass, offend, intimidate, or humiliate another member or bring the Club into disrepute.

Under certain circumstances, cyber bullying (e.g., bullying which is carried out through an internet service such as email, chat rooms, discussion groups, or other social media platforms) is a criminal offence which can be reported to Police.

Version	Date approved
1.0	20/10/2022